

# Knowledge Management Solution For Schools

**Knowledge is Your Business.  
Maximize its Value.**



Commercial schools today face real challenges in their primary role of transferring knowledge to their students at a profitable margin. The mobility of teachers and mounting operational costs have forced privately run schools to look at better ways to provide better value for its students.

As a systematic method of capturing and storing of knowledge is absent, a teacher's expertise often leaves together with the departure of the staff. Previous efforts may have been taken to keep track of such information but they are often unstructured and selective. Consequentially, the materials have to be recreated and more time and money has to be spent.

Such costs must be minimized in this highly competitive market.

In addition, schools are looking at innovative ways to differentiate themselves from the competition. This allows them to present greater value to their prospective and current students, strengthening their proposition to attract and retain students.

Relevanz's pioneering Knowledge Management Solution for Schools (KMSS) aims to create value from your institution's knowledge assets—expertise, documents, resources. It is an integrated school wide document management and collaboration solution that allows schools to capture, organize and share knowledge for the benefit of students and teachers.

## ***With KMSS, a commercial school can:***

- ✓ Reduce time spent on administrative tasks
- ✓ Digitally store, organize and retrieve test papers, results, lecture notes and other knowledge assets
- ✓ Promptly share knowledge assets with students and other members of the faculty
- ✓ Easily publish content for school, subject and lecture group websites
- ✓ Create a technology-rich learning environment



**Commercial Schools**

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## Overview of Modules

This solution's modular design enables schools to easily add capabilities as they are needed. The modules can also operate independently. They are:



### Knowledge Base

The **Knowledge Base** is a digital library that enables teachers, faculty or departments to digitally store test papers, results, lecture notes and worksheets in a centralized database.

### Compelling Benefits:

- √ Centralized location for all content and knowledge (both academic and administrative)
- √ Systematic classification of Information that enables quick retrieval
- √ Long-term storage that facilitate effective knowledge transfer
- √ Power search that speeds up location of content



### Compelling Benefits:

- √ Empowers non-technical staff through easy-to-use content creation and publishing tools
- √ Approval process in place to maintain accuracy of information
- √ Manages the time of the release of critical information onto website

### Content Publishing

Now more than ever, incorporating IT into the curriculum is seen as a foundation block in developing an effective e-Learning infrastructure. Teachers who are not technologically savvy are burdened with the worry of transferring their lecture notes or quizzes onto designated websites.

### Project Management

Today, teachers not only have to teach their students. They are also encouraged to handle various projects from IT enhancements to school productions. The Project Management module allows users to create virtual workspaces and brings together team members through a simple web interface. Students, who could be involved in some of these projects, may easily logon and participate fully in the execution of the activity.

### Compelling Benefits:

- √ Single workspace where all collaboration takes place
- √ Increases speed and efficiency of project execution
- √ Eases of use in tracking progress of project
- √ Helps facilitate resolution of problems and issues
- √ Securely captures and reuses best practices to streamline project delivery

### Compelling Benefits:

- √ Provides student with a technologically rich learning environment
- √ Allows students to learn beyond the syllabus at their convenience
- √ Permanent and accessible repository for all past, present and future knowledge

### Student Centre

The Student Centre is a unique online student resource hub that combines not only the school's own knowledge assets but also choice content from the Internet. This presents an exciting and value-added resource centre for students with content like past year papers, top educational websites and career guidance.

